

Parent Information Night

August 14, 2007

Dear Parents:

It is my joy and privilege to begin my work here at Divine Peace. I look forward to getting to know you and your children and working with you to give your child the best education possible. If you ever have any questions please feel free to contact me via e-mail or by phone.

Arrival- Morning Routine

Morning is a great time to organize and prepare for the day ahead. It would be most appreciated if you would make sure your child is at school by 7:45 so that memory work can be recited, questions can be asked on home work, and he or she may get their thoughts organized and ready for the day. Your cooperation on this matter will allow for everyone to start the day out feeling relaxed and focused.

It is my encouragement that by the Second quarter parents drop off their child at the door to begin their duties. It is his or her responsibility to make sure everything is organized and taken care of.

Word of God/ Hymnology

Every morning we will begin with a short devotion and hymn followed by our Bible Lesson for the day. Hymnology will be done on Fridays as another source of Spiritual Growth. Memory work will be copied down into a note book for easy reference. Neat and proper handwriting is required. Children

should memorize and recite their memory work to their parents in the evening, and then review it in the morning before school begins. *Please initial the notebook to indicate that memory work is memorized.*

5th Grade Catechism

Following Bible History lessons on Tuesdays and Thursdays the 5th graders will have Catechism class with Pastor Mittelstaedt or Vicar Learman. Your participation in their study of the Catechism is very important. Please set some time aside each day to assist your child in his memorization of their passages.

Math

Math class will begin at 9 am everyday. 3rd grade will take a timed fact test and daily work sheets. An assessment will be given at the end of every 5 lessons. Text books can be taken home as needed to review and study. Students should practice flash cards every night. Any assignments that receive an 80% or lower will be redone. A ½ point will be taken off or any missed labels or names.

English

This year English class will be taught together with the 3-5 graders in the same section. Each class will receive a

separate assignment, until we begin any large writing assignments in which case presentations will be scheduled for each student to prepare and perform.

Language Block

This block of time will be available to accomplish Reading and any type of writing I feel is beneficial to the students. I plan to allow the children plenty of time to free write as a way to express themselves and their own unique thoughts! I will continue to encourage the students to write whenever there is a free moment. I will also give the students time to read any book of their selection.

Spanish

I will be teaching Spanish for grades 1-8 this year and am excited to try out new ideas. I will be evaluating the students within the first few weeks to see where they are with Spanish. I plan to give the children quizzes at the end of each unit to evaluate their understanding of the material. The quizzes will consist of vocabulary and basic grammar exercised discussed in class. Spanish will be graded and recorded like a regular class.

Science

Grades 3-5 will have Science together and receive the same assignments with minor adjustments. We will cover topics such as Health, Light and Sound, Motion, Climate, Ecosystems, Oceans, Environments, and Plants. Only covering these topics will allow us time to dig deep into them and really explore God's amazing earth.

Social Studies, Penmanship, and Spelling

Mrs. Roux will be teaching these subjects interchangeably Mondays – Thursdays. 3rd and 4th grade will have class together and 5th grade will be taught separately. Fridays will give us time in case there are any tests or information that needs to be covered from the week

Phy-ed and Music

I will be teaching Physical Education to 3-8 grades. 3-5 grades will have Phy-ed on Tuesday and Thursday from 2-2:30 while 6-8 will have Phy-ed from 2:30-3 pm. The Students should have their uniforms with them to change into after lunch time. This will save us time in transitions. Uniforms will be sent home on Friday's so they can be washed. If you would like your child to have a clean uniform for every class, be sure to purchase two uniforms.

Read Aloud

I have reserved some time at the end of each day to read aloud to the students. I will choose from a range of books that are below their reading level to slightly above their reading level. This will be our time to relax and work on our listening and comprehension skills, besides who doesn't like to be read to?

Behavior and Management

Divine Peace is a Christian Day School and our focus is to always live as children of God our Father.

I will work with the children to understand a simple concept; the only way to have **JOY**, is Jesus, Others, and Yourself. We put Jesus first because he is the driving force behind our day and commands us to do so. **Deuteronomy 6:5 “Love the Lord your God with all your heart, with all of your soul and with all of your strength.”** Secondly Jesus asks us to put others before ourselves as a selfless sacrifice and to show the love that he has so graciously shown us. **“We Love because he first loved us.” 1 John 4:19.** Finally we put ourselves last in humble servitude of Christ, always seeking to serve not to be served.

Absences and Tardiness

It is highly recommended that you would schedule any Doctor appointments (eye, teeth, etc...) or vacations when school is not in session. If your son or daughter happens to be ill please be sure to contact the office every day that your child is ill. If no one answers a voice mail will suffice. Please also make arrangements to pick up your child's work at the end of the day.

Student of the Week

I will be having a featured Student of the Week. On every Friday a sheet will go home with your child notifying you when it is his or her week. Some short questions will need to be answered and brought back on that following Monday. As the Student of the Week your child will be able to bring in any pictures, toys, or special items throughout the week to share with the class. He or she

will also be the line leader, share a book with the class, and even be interviewed by the other students. This position is one that should be taken seriously and involves responsibility on the part of the child.

Classroom Duties

Each week the students will be given a new task that they are to complete daily. The tasks range from straitening the classroom to erasing the board at the end of each day. The Student of the Week will be responsible to tell the students what their new task is for that week.

Birthdays

You are more than welcome to send a treat in with your child for his or her Birthday. If he or she has a summer birthday you may arrange a time to bring a treat in throughout the school year.

Lunches and Snacks

This year we are providing some sort of hot lunch everyday of the week. You are welcome to participate in that or send a cold lunch with your child. The children are allowed a maximum of 2 min. to heat up their lunches in the microwave.

Assignment Note Books

Every day the students will be sent home with their Assignment Note Book filled with the day's assignments. I am asking that each day you go through the note book making sure all assignments are accounted for and finished. Please also initial the note book in the upper right hand corner so that I may verify that you have gone through the assignments with your child making sure it is finished.

Please do not initial the note book if there are any unfinished assignments or your child's hand writing is illegible. In this case please send a not back with an explanation to the unfinished work. This will help the children learn to be organized and responsible for any late home work.

Graded Work and Class Notes

Every Monday and Wednesday the students will bring home a blue folder with graded papers. The sheet inside should be initialed and sent back the next day. Every day your child will bring home a red folder with his or her assignment note book. You can look for any notes from the day or worksheets that need to be completed. I will keep in regular contact with you through email. You can expect to receive emails with information about the day, and any directions on a difficult assignment your child will bring home. A school News Letter will be sent out every Friday.

Medication

I require that all medication including cough drops be sent to school with a note. I will keep all medication in my desk and the student may ask for it as needed. Please include in your note proper dosage and usage for the medication.

Grading Scale

100%	A+
99-95%	A
94-93%	A-
92-90%	B+
89-87%	B
86-85%	B
84-83%	C+
82-79%	C
78-77%	C-
76-75%	D+
74-72%	D
71-70%	D-
69-0%	F

Report Cards

Report Cards are issued every six weeks. Please review the report and sign the back portion. Return it to school as soon as possible.

Home Work

Please set at least 20 min aside each day to do home work with your child. Even if he or she said there is no home work use this time to review spelling, flash cards, or to read with your child.

All home work must be done and finished when the child walks into the classroom the next day, unless it is a long term project. If there are any questions on an assignment feel free to contact me at home, or have your child ask me first thing in the morning for help. I am always willing to give additional help as needed.

Field Trips

I am still planning on where we will go for our field trips. If you have any questions or suggestions please let me know. I will also be looking for parents to help chaperone the outings. Below is a list of places I am considering.

- * Annapolis Naval Academy
- * Bureau of Engraving and Washington Monument
- * Cathedral
- * Air and Space Museum
- * Ford's Theater
- * National Gallery of Art
- * National Archives

I am looking forward to working with all of you. Your children are very important to me and I hope to give them the best education I can. If you ever have any questions or a problem comes up, please feel free to contact me so we can discuss the matter. You can always reach me via my phone or my email address.

E-mail- jspielbauer@gmail.com
Phone- 414-731-6488

May God bless us with a great year.

Ms. Jamie Spielbauer

Questions and Concerns